



*Together we can make a difference*

## PRIVACY NOTICE

### Privacy Notice - Data Protection Act 1998

We, Bexton Primary School, are a data controller for the purposes of the Data Protection Act. We collect personal information from you and may receive information about you from your previous school and the Learning Records Service. We hold this personal data to:

- Support your learning;
- Monitor and report on your progress;
- Provide appropriate pastoral care, and
- Assess how well we are doing.

Information about you that we hold includes your contact details, national curriculum assessment results, attendance information and personal characteristics such as your ethnic group, any special educational needs you may have and relevant medical information.

***We will not give information about you to anyone without your consent unless the law and our policies allow us to.***

We are required by law to pass some information about you to our Local Authority (LA) and the Department for Education.

Should you have any queries relating to the way in which data is used and processed, please contact:

Mrs Julie Griffiths  
School Business Manager  
Bexton Primary School  
Blackhill Lane  
Knutsford  
Cheshire  
WA16 9DB  
Telephone 01565 632816

*Attendance information is not collected for Census purposes on pupils below the age of 4 years.*