



'Together we can make a difference'

Charging and Remissions Policy

Name of school: Bexton Primary School

Date of review: Spring 2017

New review date: Spring 2020

1. Introduction

1.1 All education for children of compulsory school age is free during school hours. We do not charge for any activity undertaken as part of the National Curriculum with the exception of individual or group music tuition.

2. Voluntary contributions

2.1 When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

2.2 If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.

2.3 The school regularly organises extra-curricular activities before and after school for which a charge is made to parents of children who are not in receipt of Pupil Premium. These activities are known as 'optional extras'. In addition, from time to time, the school hosts clubs outside of school hours which are run by external parties. Charges are payable by parents directly to the provider.

3. Charges for Nursery, Dawn 2 Dusk Club and Holiday Club

3.1 The school operates a Nursery for children from the age of 2 to 4. Parents of children accessing Nursery Provision which is in addition to hours funded by the Local Authority will be charged in accordance with the published tariff.

3.2 The school also offers care for pupils from 8am until 6pm during the school term and also a holiday club during the Easter and Summer holidays. Fees for this provision will be charged to parents in accordance with the published tariff.

3.3 Parents will receive an invoice for child care on a half-termly basis and this should be paid within 2 weeks of the date of the invoice. The school reserves the right to withdraw sessions in cases where invoices are not paid on time and also to charge for administration costs in chasing outstanding debts.

3.4 Bexton Primary School and Nursery accepts childcare vouchers in payment for nursery, Dawn2Dusk and holiday club sessions but does not them for services such as school meals, uniform or trips and events.

4. Residential visits

4.1 If the school organises a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education. However, we do make a charge to cover the costs of board, lodging and travel expenses. Parents of children who are in receipt of Free School Meals will be eligible to receive a large discount on this cost and should speak, in confidence, to the School Business Manager or Class Teacher.

5. Music tuition

5.1 All children study music as part of the normal school curriculum. We do not charge for this.

5.2 There is a charge for individual or group music tuition if this is not part of the National Curriculum.

6. Swimming

5.1 The school organises swimming lessons for all children, currently this takes place during the Summer Term of Year 3 and the Autumn Term of Year 4. These take place in school time and are part of the National Curriculum. We make no charge for this activity. We inform parents when these lessons are to take place, and we ask parents for their written permission for their child to take part in swimming lessons. A voluntary contribution for transport is requested on a termly basis.

7. Lettings to outside organisations.

All requests for hiring of school premises must be made in writing and the necessary licence/hiring agreement completed by the group/individual. Please see Lettings Policy.

Approved by Chair of Resources

..... Head Teacher